

## Information for contributors

**Language.** All contributions should be in English. Contributors whose native language is not English should have their manuscripts gone through by a native speaker before submission.

**Format.** Contributions should be submitted as files on diskette or as attachments in e-mail, together with a printout made from your word-processing system. As regards other possible formats, consult the editors before submission of your manuscript.

**Headings.** The title of the paper should be followed by the author's name and academic affiliation. Sections and sub-sections should be numbered. Headings should **not** be singled out typographically (by boldface, capitalization, or the like).

**Tables and figures** should be numbered and titled (tables above and figures below). They should always be referred to by their number, **not** by expressions like "see the diagram below" or "in the following table". Tables and figures can be included in the main text file or submitted as a separate file (only black and white reproductions are possible). Drawings, graphs, and other illustrations must be reproducible originals.

**Quotations.** When quoting, use double quotation marks. Use single quotes *within* a quotation. Long quotations should be indented and given without quotation marks. Use single quotes for 'terms'.

**Abbreviations.** Periods should be used in abbreviations such as "e.g.", "i.e.", "cf.".

**Examples** should normally be numbered and set apart from the text following standard linguistic practice. Short examples in the running text (words or phrases) should be in italics.

**Notes** should be placed at the end of the paper. References to notes in the text should be indicated as follows: 1, 2, etc. (in superscript numbers, by using the word-processor function).

**References** should conform to standard linguistic practice. References in the text should follow this pattern: Francis (1979: 110) defines a corpus as "a collection of texts assumed to be representative of a given language, dialect, or other subset of a language, to be used for linguistic analysis". The list of references at the end of the paper should be presented as shown by these examples:

Altenberg, Bengt. 1984. Causal linking in spoken and written English. *Studia Linguistica* 38: 20–69.

Biber, Douglas. 1988. *Variation across speech and writing*. Cambridge: Cambridge University Press.

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Tottie, Gunnel and Ingegerd Bäcklund (eds.). 1986. *English in speech and writing: A symposium* (Studia Anglistica Upsaliensia 60). Stockholm: Almqvist & Wiksell.

Authors should be given with their full first names, unless they always use the initials themselves.

Web addresses should follow the location format, e.g. <http://www.abo.fi/fak/hf/eng/icle.htm>, <http://www.TeleNex.hku.hk>.

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Roger Garside, Geoffrey Leech and Geoffrey Sampson (eds.). *The computational analysis of English: A corpus-based approach*. London: Longman, 1987. 196 pp. ISBN 0-582-29149-6. Reviewed by Gunnel Källgren, University of Stockholm.

**Manuscripts for articles** should be sent to one of the editors:

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